

GPI TRANSLATION SERVICES CONNECTOR FOR HCL DXP

User Guide

User Guide

GPI's HCL Connector revolutionizes translation workflows within the HCL DXP, empowering users to initiate translations seamlessly with a single click and access a comprehensive suite of reports to effectively monitor and oversee global translation projects through GPI's Translation Portal.

The HCL Connector is a plug-in that functions as an application within the HCL XP Dashboard. By installing this connector, users can effortlessly send content for translation, manage quotes by adding or removing content from open quotes, and efficiently import completed translations back into the system.

Key Features:

- Streamlined integration with HCL DXP for effortless functionality.
- Enables a seamless content translation experience entirely within HCL DXP.
- Simplifies the management of quotes and projects: create new quotes, send content for quotation, track quote readiness, monitor project status, and mark projects as finished.
- Effortlessly manage multiple language sites with just a few clicks.
- Streamlines the import and export process for content translation workflows.
- Offers secure 24/7 access to global teams for collaborative efforts and real-time tracking of translation projects through the GPI Translation Portal.
- Provides the ability to download quotes, proposals, and a wide range of project materials.
- Offers a comprehensive dashboard for viewing status reports, schedules, and project task lists.

With this guide, you'll be equipped to make the most of both GPI and HCL DXP to cater to a diverse and global audience. Dive in and let's get started.

Export Content Using GPI's Translation Services Connector

The GPI Translation Services Connector for HCL provides two main methods to export content for translation:

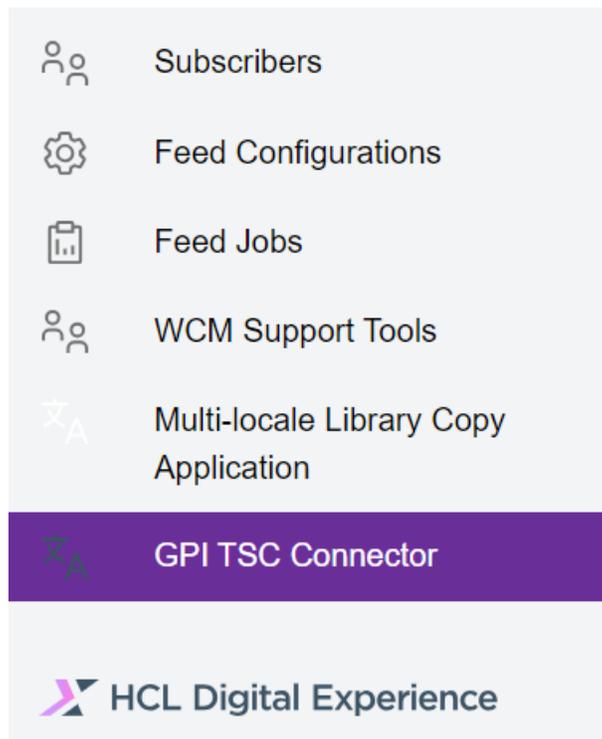
- **Bulk Export:** This method enables you to conveniently select an entire library from HCL DXP and seamlessly send it for translation.
- **Single Item Export:** With this method, you can effortlessly choose a specific item from HCL DXP and send it for translation, optionally including its children.

Additionally, it provides the capability to automate translation requests by enabling custom workflows for selected items.

In the following sections, you will find a comprehensive overview of both methods, guiding you through the export process effectively.

Bulk Export Method

1. Navigate to "**Web Content**" and select "**GPI TSC Connector**" to gain access to the GPI Connector dashboard.



2. Click on “Export Full Library” button.

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 Globalization Partners International

Export Full Library
Create Package

Quotes

Search:

Quote Name	Status	Created By	Created On	Languages	Action
Quote #95776 » Home page	Quote Finished	admin	06.09.2023 07:09	From: English To : Spanish,French	Full Report
Quote #95811 » Products	Quote In Progress	admin	07.09.2023 02:09	From: English To : Spanish,French	Full Report

Show entries

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Projects

Search:

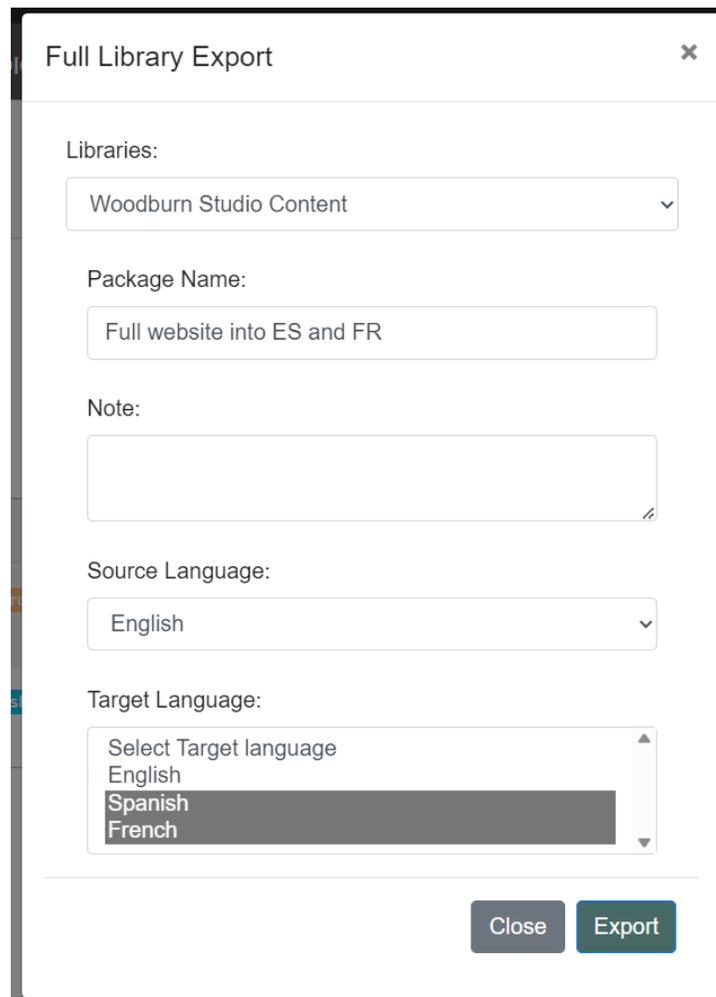
Project Name	Status	Created By	Created On	Languages	Action
Quote #95755 » one blog (HCL)	Project Completed	admin	05.09.2023 13:09	From: English To : Spanish,French	Actions ▾
Quote #95771 » About us	Project Completed	admin	06.09.2023 06:09	From: English To : French	Actions ▾
Quote #95810 » Blogs	Project Started	admin	07.09.2023 02:09	From: English To : Spanish	Actions ▾

Show entries

Previous 1 Next

3. A popup window will emerge, prompting you to select the library for export. Please provide the essential details for the translation request as outlined below:

- **Library Name**
- **Package Name:** This denotes the project name and will be referenced in email communications, tracked on the translation portal, and shown on the dashboard.
- **Notes:** Any pertinent comments related to the project, such as specific deadlines, language-specific instructions, and so forth.
- **Source Language:** The language of your chosen base library.
- **Target Language:** The languages you wish to translate your content into. The list will display only the preconfigured languages available for the selected library.



Once you click on "Export," the content of the selected library will be transmitted to GPI, and it will promptly appear on the dashboard under "Quotes" with a status of "Quote in progress."

Single Item Export Method

- 1) On the dashboard screen, locate and click on the "Create Package" button.

The screenshot shows the dashboard header with the GPI logo and name. Below the header, there are two buttons: "Export Full Library" and "Create Package". The "Create Package" button is highlighted with a red rectangular box. Below the buttons is a "Quotes" section with a search bar and a table of quotes.

Quote Name	Status	Created By	Created On	Languages	Action
Quote #95776 » Home page	Quote Finished	admin	06.09.2023 07:09	From: English To : Spanish,French	Full Report
Quote #95811 » Products	Quote In Progress	admin	07.09.2023 02:09	From: English To : Spanish,French	Full Report

Below the table, it says "Show 5 entries".

- 2) The "New Package" popup will emerge. The subsequent steps mirror those described in the previous section.

The "New Package" form includes the following fields and options:

- Libraries:** A dropdown menu currently showing "Woodburn Studio Content".
- Package Name:** An empty text input field.
- Source Language:** A dropdown menu currently showing "English".
- Note:** A large text area for additional information.
- Target Language:** A dropdown menu with options: "Select Target language", "English", "Spanish", and "French".
- Control Buttons:** "Expand All", "Collapse All", "Check All", and "Uncheck All".
- Content Tree:** A tree view showing a list of content items. The "Home" item and its sub-items ("Social-Media", "Recent-Products", "Hero-Carousel", "Testimonials") are highlighted in blue. Other items include "Contact Us", "Exhibitions", "Blogs", "Our Projects", and "Products".
- Action Buttons:** "Export Package" and "Cancel".

- 3) Choose the library you want to load to access its content tree.
- 4) Provide a Package name, which will be displayed as the project name in the dashboard.
- 5) Select the source language for your content.

- 6) Optionally, include any specific comments or instructions you would like to share with your project or translation team.
- 7) Select the target language for translating your content. The list will display only the preconfigured languages available for the selected library.
- 8) Once you have completed the above steps, click on the "**Export Package**" button.

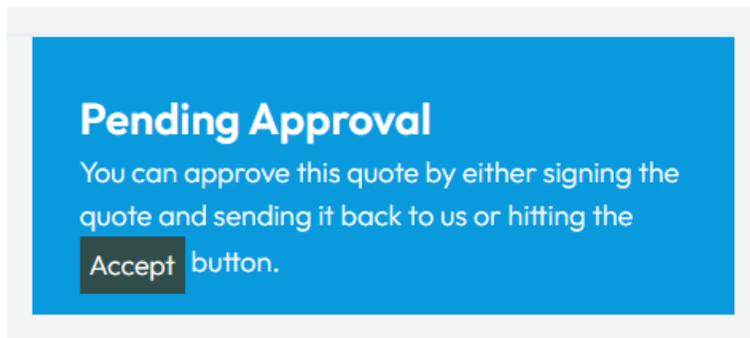
The initial status of a request for a quote will be **Quote in progress**. This status means that GPI received your request (files, source and target languages, notes, etc.) and is performing an analysis based on it.

Review and Approve Quotes

After GPI completes the analysis of the quote, its status will transition from '**Quote in Progress**' to '**Quote Finished**'. This analysis will yield a detailed quote outlining aspects of the localization project, including the total word count, the timeline, and the final cost. A member of the sales team will send this quote via a notification email. Additionally, by selecting the 'Full Status Report' for a quote in this status, you can enter the translation portal where the quote will be available for download.

Quote Name	Status	Created By	Created On	Languages	Action
Quote #95776 » Home page	Quote Finished	admin	06.09.2023 07:09	From: English To : Spanish,French	Full Report

Also, the Translation Portal will display a button that will allow you to Approve a quote. By clicking the Accept button, a notification will be sent to GPI.



GPI will manage the approval process internally. Upon completion of this process, the quote will advance to a 'Project' status, labeled as '**Project Started**'. This update will be visible on the connector's Dashboard screen. It is from this stage that GPI will commence the translation of your content.

Import Completed Translations

After GPI has completed the translation process, the project status will be changed to **Project Completed**. As with quotes, you can hover over a completed project to view the pop-up menu with options.

Quote #95771 » About us	Project Completed	admin	06.09.2023 06:09	From: English To : French	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="background-color: #333; color: white; padding: 2px;">Actions ▾</div> <div style="padding: 2px;">Full Report</div> <div style="background-color: #007bff; color: white; padding: 2px;">Import Translation</div> <div style="padding: 2px;">Close</div> </div>
Quote #95810 » Blogs	Project Started	admin	07.09.2023 02:09	From: English To : Spanish	

Show 5 entries

Available options are:

- a) **Import Translations:** This action is only available once the translation process has been completed. It will import back into HCL all the translated content. The translations will be imported for every item to the corresponding language library.
- b) **Close:** This action is only available for the **Project Completed** status. It will close the project and remove it from the list. Once you start to work with translations, the project list can grow significantly. You prevent old projects from showing up on the list by closing them.

For any assistance, instructions, or support regarding GPI's Translation Services Connector for HCL DX, or any translation projects with GPI, contact your Project Manager.

You may also call in and ask for support at +1-866-272-5874 or email support at support@globalizationpartners.com.

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