## Step 1 – Create a New Home Page

- 1. Login to Management Center
- 2. Go to the Workspace Management Tab
- 3. Click the Gear Icon to Work on Approved Content
- 4. Open Page Composer from the hamburger menu
- 5. Starting on the Pages tab, click Add New Page
- 6. Name it "NewHome" and click Create Page
- 7. Click Edit SEO
  - a. Click Create SEO
    - i. Choose English for the language
    - ii. For URL-Keyword, type "New Home" or anything you'd like with no spaces
    - iii. Use any page title you want, we will use "New Home"
    - iv. Meta Description and Keywords are optional
    - v. Click save

## Step 2 – Create a New Layout

- 1. Go to the Layouts Tab
- 2. Click Add New Layout
- 3. Name it "New Home Layout"
- 4. Set the priority to 0
- 5. Set the scheduling to start immediately with no expiry date
- 6. Click Create Layout
- 7. Double-click the New Homepage Layout tile
- 8. Select template Home Page
- 9. Add widgets

| Header            |        |  |
|-------------------|--------|--|
| Marketing Content | 1      |  |
| Featured Product  |        |  |
| E-Marketing Spot  |        |  |
|                   | Fontor |  |

- a. Select each widget one-by-one and configure as follows (use breadcrumbs to go back to each afterwards):
  - i. Marketing Content
    - 1. Choose "Specify Marketing Content" option
    - 2. Click "Select Content" button
    - 3. Choose "20PercentOffContent" and "DiningRoomHeroContent" content items
  - ii. Featured Product
    - 1. Choose "Use web activities to recommend a product" option

- 2. Click "Select Web Activities" button
- 3. Choose the "Home recommended products" activity
- iii. E-Marketing Spot
  - 1. Choose "Common E-Marketing Spot" option
  - 2. Click "Select E-Marketing Spot" button
  - 3. Select "BathHero" marketing spot

## Step 3 – Assign Page to Layout

| Management Center Tools                     |                                    | V Working on Approved Content Welcome wcsadmin Log Out                                                                   |
|---------------------------------------------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Setting Started × Workspace Management ×    | Page Composer ×                    |                                                                                                                          |
| Pages Layouts                               |                                    | Store selection<br>Emerald                                                                                               |
| Layouts > Edit Layout                       |                                    | Close                                                                                                                    |
| New Home Layout     Design Pages Properties |                                    | # Edit Widget      wibget PROPERTIES - E-MARKETING SPOT      Nome     E-Marketing Spot                                   |
| Home Page                                   | Header                             | E-MARKETING SPOT<br>Select the type of e-marketing spot<br>© Common E-Marketing Spot<br>○ Page Specific E-Marketing Spot |
|                                             | Marketing Content Featured Product | Select E-Marketing Spot                                                                                                  |
|                                             | E-Marketing Spot                   | Lance                                                                                                                    |
|                                             |                                    |                                                                                                                          |

- 2. Click "Assign pages to this layout" button
- 3. Select the "NewHome" page

## Step 4 – Preview the New Page

- 1. Go back to the main Pages tab
- 2. Double click on the "NewHome" page
- 3. Click the Preview button
- 4. Test your new page with the various viewport and device orientation options